

Application Details



How to apply

Closing date	5pm, Wednesday 22 nd June 2022
Requirements	<p>All applications must include:</p> <ol style="list-style-type: none">1. Completed application form (see below);2. Cover Letter (this must include a statement detailing how you meet the selection criteria);3. Up to date resume; and4. Details of no more than three (3) referees. <p>Applications will only be accepted via email. Please note incomplete applications will not be accepted.</p>

Application Form

Contact details				
Full name				
Phone number				
Email address				
Residential address				
Check				
Due to the nature of our work many of our positions require Employee's to obtain and maintain a satisfactory Working with Children Check, National Police Check and a Criminal Police Check.				
Do you consent to undertaking a Police Check? Please note that not all items which appear on a Police Check will prevent a person from obtaining employment.	Yes		No	
Do you consent to undertaking a Working with Children Check?	Yes		No	
Do you hold a driver's licence?	Yes		No	
Other				
How did you hear about us?				

Youth Cell Support Officer, Mt Druitt Justice Reinvestment



Position Basics	
Position title	Youth Cell Support Officer
Location	Mt Druitt, NSW
Term of employment	Full-time (5 days per week) (12 month contract)
Remuneration	\$75k – \$80k (depending on experience)
Salary sacrificing	At the time of advertising, JRNSW is deemed to be a Public Benevolent Institution. As a result, JRNSW currently offers the option of salary sacrificing a portion of an Employee's salary (salary packaging). Salary packaging allows employees to elect an amount, up to the annual Australian Taxation Office limit (currently \$15,900 per FBT year), to be deducted from their before tax salary. Salary sacrificing is dependent on the Employee's personal circumstances, JRNSW cannot provide financial advice.
Aboriginal and/or Torres Strait Islander applicants	This is an Aboriginal and/or Torres Strait Islander identified position which is a genuine occupational qualification and is authorized under section 14(d) of the Anti-Discrimination Act 1977.
Direct report	JR Manager, Mt Druitt

Organisational environment

Just Reinvest NSW (**JRNSW**) supports Aboriginal communities to explore and establish justice reinvestment initiatives and advocates for systemic changes that build safer and stronger communities.

- Our goal is to reduce the number of Aboriginal and Torres Strait Islander peoples in contact with the criminal justice system in NSW; and
- our approach is to work alongside Aboriginal communities to find place-based, community-led and data driven solutions, such as local 'justice circuit breakers', with a particular focus on better outcomes for young people.

This place-based approach informs our broader policy and advocacy work. JRNSW currently partners with the Bourke, Moree and Mt Druitt communities and is guided by an Executive of Aboriginal and non-Aboriginal peoples. We are also supported by a diverse network of people and organisations across the corporate, government and not for profit sectors.

Position purpose

The Youth Cell Support Officer takes a lead role in facilitating and supporting an emerging Mt Druitt-based Aboriginal youth justice collaboration with the Western Sydney Watch Committee (WSWC) and other services in that area. The aim of this Project is to build a more collaborative and effective youth sector that supports Aboriginal young people apprehended by Police in Mt Druitt, with the aim of lowering ongoing interactions with the criminal justice system. The Youth Cell Support Officer will also work closely with the JRNSW data team to create data collection mechanisms and a monitoring, evaluation and learning framework for the Youth Cell Support Project (the Project).

Working relationships

Internal

Direct report: JR Manager, Mt Druitt

Close working relationships: The Mt Druitt JR team will work closely with this position on a day-to-day basis. Currently this includes the JR Manager, Administration Officer, Community Engagement Officer, Youth Manager and Youth Ambassadors. The Youth Cell Support Officer is a member of the broader JRNSW team and as such will collaborate with the other site-based teams as well as the team in the Sydney office to deliver high quality outcomes and to achieve the organisation's strategic goals.

External

The Youth Cell Support Officer will build and maintain relationships with Mt Druitt community members and service providers, JRNSW's strategic partnerships, funders, external consultants, and project stakeholders, relevant local and state government service providers, alongside external legal professionals, and justice bodies to further the legal and related needs of our justice sector work. A diverse range of external stakeholders, including project consultants, indigenous community members, government departments and the JRNSW Executive Committee, members, and partners.

Responsibilities and accountabilities

Key Result Area:

Key responsibilities

The Youth Cell Support Officer will perform their responsibilities to a high standard within agreed timelines and in line with the JRNSW vision, mission, and values.

Key responsibilities include, but are not limited to:

- **With the WSWC and JRNSW team, develop and foster partnerships with local and interested agencies to help build a team of community advocates and trusted referral pathways to support Aboriginal young people who are apprehended in police custody at Mt Druitt Police Station. This includes:**
 - Build and support the emerging community-based Project Reference Group to guide the Project.
 - Maintain support for the Project from Mt Druitt Police, other government and service sector partners.
 - Manage and support the growing the Cell Support/Youth Support Project team (team yet to be recruited)
 - Work with the WSWC to recruit, organise training, roster and support a base of Aboriginal community advocates who can be called on to support Aboriginal young people in the cells at Mt Druitt Police station, generally after hours.
 - Work with the Project team to develop Project intake and referral forms and systems.
 - Organise training in Mt Druitt for partner service sector agencies and community to strengthen organisations/individuals' abilities to support young people in custody and in community, with the WSWC and the JRNSW team.
- **With the Project team and the JRNSW data team, assist in collecting and monitoring data on:**
 - pathways into support services
 - gaps in service delivery
 - identified challenges
 - systemic issues

- bail issues that arise from Police custody.
- **Oversee the team’s work with young people supported through the Project, to ensure young peoples’ lived experience of the service sector is elevated and informs advocacy on better support and systems change in Mt Druitt.**
- **Contribute to whole of team responsibilities, including:**
 - support funding opportunities;
 - support professional development opportunities;
 - participate in meetings and training;
 - develop strong intra-office working relationships;
 - event planning; and
 - information coordination between JRNSW team and Executive Team when required by CEO.

Selection Criteria

Essential criteria

- Knowledge and appreciation of the cultural and social needs of Aboriginal people including a commitment to Aboriginal self-determination, a demonstrated understanding of the justice system, and its impacts on Aboriginal and Torres Strait Islander people
- Understanding of the need for community-led justice reinvestment initiatives alongside a continuing respect and support for Aboriginal cultural practices in dealing with community members and staff
- Good understanding of the issues impacting on Aboriginal young people and their interactions with the justice system
- Commitment to working alongside Aboriginal communities to lead solutions that create better outcomes for Aboriginal young people
- Good understanding of the service system in Mt Druitt
- Project management experience
- Demonstrated ability to manage a small team and/or a small project
- Good written and oral communication skills
- Ability and willingness to work with a range of stakeholders and organisations to create partnerships

Desirable criteria

- Experience working directly with Aboriginal young people
- Experience in coordinating training

Effective date

Approved By	Chief Executive Officer
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Review Date	25/05/2022
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It is important to note and recognise that no position description can completely capture the complexity of tasks required. Therefore, this position description should not be seen as limiting, as we acknowledge that there will be other tasks, not outlined above, that may be required from time-to-time.

All positions evolve and change over time, and we commit to regularly review and update position descriptions to accurately reflect the contribution of employees.